

2023 PSACA Convention Minutes

Monday, October 2nd, 2023

Laura Cunningham called the meeting to order at 9:00 am

Pledge allegiance /Prayer was led by Luther Black

Tom Foran Introduced Pike County's Commissioners as a Welcome to Pike County by Tony Waldren.

Laura Cunningham introduced Officers and E-Board Members.

Jolene Frampton conducted Roll Call

Laura C. introduced Tom Foran Budget Committee chair

*Changes is Solicitor for \$5,000 to \$2,500 retainer fee.

* \$120 for Credit License (Certificates)

Motion to approve by Ken Jackson

Second by Matt Hoff

Motion to approve was accepted.

AUDIT Committee Miriame Anstine gave audit report.

- The Committee reviewed all the association books all was in Order.
- Aduit committee recommend dues to be paid earlier in the year.
- The convention 2022 Union County books were audited and all In order.

Nominating Committee Ashley Darby announced they are looking for A treasurer, Secretary, Deputy Secretary and E-Board Member.

By Laws Committee Laura Dickson is working on updates.

Legislative Committee Representative Laura Dickson and Tom Foran discussed upcoming issues. They expressed they would like a Deputy

Legislation Representative. Most meetings are held over zoom. The Legislative Representative is important to our organization. It is very helpful for the State to understand what we do as Auditors and how important our roll is.

A discussion followed asking for a Host for the 2024-year convention.

\$8,500 is provided for the facility, activities Gifts etc. Food is not included in This total. Chris Seeley brought up a question if there is an Associate Membership after you retire. Chris would like information on this type of membership cost etc.

Minutes were read.

Motion to accept by Tom Foran and seconded by Luther Black.

Minutes were approved as read.

Treasurer Report was reported ...Corrections were noted.

No Vote to approve was taken as a vote was Taken in the Executive Meeting.

Jeff Warren feels a State Solicitor is needed. A discussion followed.

RECESS

Laura Dickson introduced A.C. Stickel, Blair County Controller, PSAECO President, led discussion stating we are the watch dogs of our Conty's. As Auditors we make sure Policy, Laws procedures are followed. Discussed Controllers and Auditors work together to make our legislators aware of Audit Issues.

Discussion Followed:

Adoption of County Code and revisions.

As an Auditor you question what you audit if this is the way they always do it or is this new procedures.

Pension Reform

Tax Collectors Reform

Hotel Tax

Auditor General- How to work together.

Members discussion followed with questions on hotel Tax.

BREAK FOR LUNCH

Hotel Tax Discussion was State Parks, Campgrounds should be collecting Hotel Tax. Also, Cabins permanent Structure - Beds, Running Water should be collecting. State Parks are not exempted.

PROCEDURE

1. Hotel To Register - Treasurer provides form
2. Report either monthly or quarterly to Treasurer along with payment.

When Auditing Hotels etc need to review Receipts and verify who is Tax Exempt...should have certificate on file at hotel.

Bonni Dunlap discussed House Bill 976 contact our legislators to have the bill reintroduced.

Tax Collectors Discussion

Working on legislators to pass legislation that when a Tax collector retires etc to abolish the position have Treasurer collect that municipalities taxes.

Mr. A.C. Stickel will send links/web sights for these issues for our reference.

BREAK FOR LUNCH

Tom Foran introduced speaker Dawn Allison CASA Program of Pike CO.

Court Appointed Special Advocate for children.

A Court Appointed Special Advocate

Dawn Reviewed what the program history is and how the program works in Pike County.

Pike County has CASA as a Department in the Courts. Other County's it is a nonprofit.

CASA is state funded.

Explained Duties – What is expected.

Dawn presented a short video.

Laura Cunningham opened the Floor for Round Table Discussions

- Discussed training for New Auditors for next convention. A discussion suggested extending convention extra day
- NEEDS 1) Host for next year 2) Officers 3) Training
- POSSIBLE Zoom Training
- Convention suggestion was move to Spring.
- Regional Meetings do Training.

Bonni Dunlap Discussed the Crime Victims Service Act

Changes: ACT 77 in 2022 amended new process on collection of funds of crime anything over \$60 will go to Local County - County Treasurer will open an account and develop procedures. This will be Fiscal year 1) DA signed report to state even if report is \$0 must still be completed. Funds are generated by fines. 1) Treasurer creates Acct. 2) DA Decides what the account funds are used for. 3) Fiscal Director traces money 4) Prothonotary collects funds.

Any questions on Crime Victim Account direct to Kathleen Buckley of the Office of Victims Services 717-265-8700 Kabuckleu@Pa.gov

FACEBOOK Page is a private group. If you send Ashley Darby a message she can post for every county on Facebook page.

Recess for the day.

Tuesday 10/3/2023

Call to Order

Roll Call

Pledge

Slate of officers were presented.

Secretary: Gail Sebring (Pike)

Deputy Secretary: Kelsey Zimmerman (Crawford)

Treasurer: Holly Falkosky (Fulton)

Member at Large: Thomas Brown (Warren)

A motion to accept slate of officers.

Tom Foran 1st

Miriam Anstine 2nd

Legislative Representatives will stay the same:

Tom Foran, Laura Dickson and Rick Ainey

Susquehanna County will host 2024 Convention.

2025 Warren County

2026 Wayne County

2027 Crawford County

Discussion followed with suggestions for More Workshops and Breakout sessions. Chris Seeley suggested a one-day new Incoming Auditors Conference in November/December. Regional meetings help with training.

E-Board will work on a training Schedule.

Tom Foran made a motion to Extend to a 3 Day Convention. James Smith seconded the motion.

Luther Black suggested Work days be 9 to 5 a full day instead of adding a third day. Also, to include training on the closing day.

Tom Foran amended his first motion to Be: Monday schedule 9 to 5, Tuesday schedule be 9 to 5 with Banquet Tuesday evening and Wednesday schedule be 9 to Noon. Adding A Round table to agenda.

Motion Passed!!!

Laura Cunningham discussed the issue of a Solicitor for the organization and what direction do we want to go. Does the organization retain a solicitor or as need basis? Some of the members believe we still need to retain a Solicitor No decision was voted on.

The Next presenter cancelled at the last minute.

A Movie "ALL The Queen Horses" was reviewed.

Q & A

Suggestions for next convention

*Discussion on How to requests all accts to audit

* Discussion on Asset Forfeiture Report Suggest a DA as speaker for next year.

* Contact one of the Single Auditors to Speak

Break for Lunch

Afternoon

Tour

Banquet

Wednesday 10/4/2023

8:00 am Laura C Called the meeting to order

The Slate of officers were installed

Gail Sebring made motion to adjourn the convention and Luther Black seconded the motion. Motion Passed

Meeting was adjourned.

Respectfully submitted

Jolene Frampton

Secretary